



16565 E. 33rd Drive, Aurora, CO 80011  
303-343-3300 www.milehighharley.com

**PLEASE FAX COMPLETED FORM TO 303.307.1135**

**DONATION REQUEST**

Please print.

Please check one:

Merchandise Donation

Sponsorship Consideration

Name of event: \_\_\_\_\_

Name of charity/benefactor: \_\_\_\_\_

Brief description of the event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of event: \_\_\_\_\_ Location of event: \_\_\_\_\_

Number of people expected: \_\_\_\_\_ Amount expected to be raised: \_\_\_\_\_

How will the proceeds be used? \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Donation Requested: \_\_\_\_\_

How will donation be used: \_\_\_\_\_

When is the donation needed by: \_\_\_\_\_

If donation request is granted who is authorized to pick up the donation: \_\_\_\_\_

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**Office use only – please do not write below this line**

Date received: \_\_/\_\_/\_\_

Received by: \_\_\_\_\_

Previous Request: \_\_ YES \_\_ NO

Reviewed by: \_\_\_\_\_

Donation Granted: \_\_ YES \_\_ NO

If yes, donation of: \_\_\_\_\_ Value: \_\_\_\_\_

Comments: \_\_\_\_\_